



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, N.Y. 12234

ASSISTANT COMMISSIONER FOR ESC EDUCATION PLANNING AND SUPPORT SERVICES

July 29, 1988

TO: Superintendents of BOCES, Superintendents of Public Schools, Principals, School Board Presidents, Library Media Specialists

FROM: John Murphy, Assistant Commissioner, ESC Planning and Support Services *John Murphy*

SUBJECT: School Library Media Program Regulations

The Regulations of the Commissioner of Education that govern school library media programs (CR 91.1 and 91.2) were first adopted for secondary schools in 1928, and were amended in 1974 to include the requirement for a library media center in all schools.

A school library media center plays a significantly different role in the life of the school today, from that which it played in 1974. Therefore, the Regents Advisory Council on Libraries urged that an advisory committee on school library media standards be appointed to recommend changes to Commissioner's Regulations that would reflect the programs, services and expectations of today's library media center.

The Bureau of School Library Media Programs and the advisory committee have proposed revisions to CR 91.1 and 91.2 which are attached to this memo.

A series of hearings will be held across the State to give people an opportunity to comment on these proposals. A list of the hearings and their locations is also attached. All hearings are scheduled for 4:00-5:30 p.m. If you wish to make a statement at one of these hearings, please contact Patricia Webster, Assistant in School Library Service at the address given below, at least one week before the date of the hearing. Speakers will be limited to five minutes if there are more than 15 people signed up in advance for any site. Patricia can be reached at (518) 474-2468.

Written comments can also be sent to:

Robert E. Barron, Chief
Bureau of School Library Media Programs
New York State Education Department
Room 676 EBA
Albany, New York 12234

Attachments (2)

cc: Charles J. Trupia
Robert E. Barron

PROPOSED REVISION OF COMMISSIONERS' REGULATION 91.3

DRAFT 3/29/88
INFORMATION ONLY

91.3 Employment of School Library Media Specialist and support staff. Each school district shall employ certified school library media specialists and support staff for each school library media center in accordance with the following requirements:

LMS (FTE)	ENROLLMENT	SUPPORT (FTE)*
1	1-250	0
1	251-500	1
1 1/2	501-750	2
2	751-1250	2 1/2
2 1/2	1251-1750	3
3	1751-2250	3
3 1/2	2251-2750	3 1/2
4	2751-3250	4
4 1/2	3251-3750	4 1/2
5	3751-4250	5
5 1/2	4251-4750	5 1/2
6	4751-5250	6
6 1/2	5251-5750	6 1/2

*Support staff of the library media center are responsible to the library media specialist(s) and occupy identified positions with job descriptions that delineate their duties. Employed support staff provide essential services on a regularly scheduled basis. General knowledge of library media program functions as well as specific skills necessary for the performance of duties is required.

Staffing levels, as determined for the fall semester, shall not be decreased during the school year and may need to be raised if enrollment increases.

Where there is more than one certified school library media specialist in a building, one person shall be designated as library media specialist in charge.

SCHOOL LIBRARY REGULATIONS HEARINGS 4:00-5:30 p.m.

<u>Date</u>	<u>Area</u>	<u>Place</u>
Tuesday, 13 September	Buffalo/Williamsville	Casey Community Education Center Williamsville
Tuesday, 20 September	Long Island	Suffolk II BOCES School Library Services Center Islip
Monday, 26 September	Binghamton/Johnson City	Johnson City High School
Tuesday, 27 September	Syracuse	Onondaga-Cortland-Madison BOCES Carrier Circle
Thursday, 29 September	Olean	Cattaraugus-Allegany BOCES Windfall Road
Tuesday, 4 October	Ogdensburg	Ogdensburg High School
Wednesday, 5 October	Plattsburgh	Plattsburgh High School
Thursday, 6 October	Albany/Colonie	Shaker High School North Colonie
Saturday, 15 October *	Statewide	NYLA Buffalo Convention Center Buffalo

*2:15-3:30 p.m.

PROPOSED REVISION OF COMMISSIONERS' REGULATION 91.1

DRAFT 3/29/88
INFORMATION ONLY

91.1 School Library Media Center Facility and Program.

- A. A school library media center shall be established and maintained in each elementary and secondary school.
- B. The library media center in each elementary and secondary school shall meet the needs of the pupils and shall be an integral component of the total instructional program of the school.
- C. The library media center in each elementary and secondary school shall be open and accessible to students and teachers throughout the school day and staffed by a certified school library media specialist.
- D. Each district shall adopt a written plan of library media service that includes all grades served by the district. The plan shall be approved by the Board of Education and reviewed periodically.
- E. Each library media center shall develop and implement a flexible library media program to be carried out in cooperation with all teachers in the building served by the library media center.
- F. In order to achieve optimum quality service, classes using the library media center, shall be accompanied by their respective classroom teachers.

PROPOSED REVISION OF COMMISSIONERS' REGULATION 91.2

DRAFT 3/29/88
INFORMATION ONLY

91.2 School Library Media Center Collection. The cataloged and processed collection of print and nonprint materials of the library media center of a school of not more than 500 pupils shall contain minimum of at least 8000 titles. Schools over 500 shall maintain collections (titles) in accordance with the following requirements:

ENROLLMENT	TITLES
1-500	8,000 MINIMUM
501-1500	8,000 MINIMUM OR 15 TITLES PER PUPIL WHICHEVER IS LARGER
1501-2500	22,500 MINIMUM OR 14 TITLES PER PUPIL WHICHEVER IS LARGER
2501-3500	35,000 MINIMUM OR 11 TITLES PER PUPIL WHICHEVER IS LARGER
3501-	38,500 MINIMUM OR 8 TITLES PER PUPIL WHICHEVER IS LARGER

All titles shall be appropriate to the educational program of the school. Duplicate copies of titles should be appropriate to the size of the enrollment.

Dear :

Thank you for sharing your thinking about the proposed revisions to Commissioner's Regulations 91.1 and 91.2 with the Bureau of School Library Media Programs. I will direct your concerns/comments to the School Library Media Standards Committee which will be responsible for submitting the proposed material to the Board of Regents for action. We are grateful for individual responses, in order to reflect the thinking of practitioners, administrators and concerned citizens.

Yours truly,

Patricia Webster
Chairperson, Standards Committee
Bureau of School Library Media Programs

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